



California Health Occupations Students of America

Cal-HOSA 2017 Leadership Conference

March 15-18, 2017 • Sacramento Convention Center

Visit

SACRAMENTO

Hotel Reservation Form

Reservations will **not** be accepted over the phone. NO EXCEPTIONS.

Mail to: Visit Sacramento—CalHOSA Housing
1608 I Street
Sacramento, CA 95814

or Fax to (916) 808-8414 -- **DO NOT FAX THIS FORM TO THE CalHOSA OFFICE**

or On the Internet at cal-hosa.org -
2017 State Leadership Conference section
or <https://resweb.passkey.com/go/CALHOSA2017/>

For housing questions contact the Visit Sacramento Housing Bureau - Mon-Fri 9:00 am - 4:00 pm **PLEASE DO NOT CALL THE CalHOSA OFFICE**

Nathan Donnelly at ndonnelly@visitsacramento.com (916) 808-1414 OR Joline Pudoff at jpudoff@visitsacramento.com (916) 808-6715

Reservations must be made by Friday, February 10, 2017 Housing Bureau Deadline. After the deadline, for new reservations*please contact the hotels directly. For changes and cancellations, please contact the hotels directly after **February 24, 2017.** *It is at the Hotel's discretion whether to accept additional reservations which will be subject to prevailing rates and availability. **If you are making more than 10+ reservations, please complete this form ONCE** and include an additional page with the rooming list. Your rooming list needs to include your school name, the adult chaperone for each student room and the student names for each room. **Your final rooming list including student names are due to the Housing Bureau by February 11, 2017.**

School Name (REQUIRED):	
Adult Contact:	
Adult Phone #:	
Adult Email:	
Address	
City/State/Zip	
Arrival Date	
Departure Date:	

ACCOMMODATIONS: Room assignments are on a first-come, first-serve basis. Please rank your hotel preference 1 - 5. If rooms are no longer available in your first choice, you will be placed in the next closest available hotel. Failure to confirm your first choice hotel does not constitute an error. If you do not indicate alternate choices, the Bureau will automatically assign you to the next available hotel.

Hotel Preference List in order of preference:

1 st Choice	
2 nd Choice	
3 rd Choice	
4 th Choice	
5 th Choice	

Chaperone for Room:	
Occupant Name 1:	
Occupant Name 2:	
Occupant Name 3:	
Occupant Name 4:	

Convention Hotels and Rates:

Hyatt Regency *	\$153 per room
Sheraton Grand *	\$153 per room
Residence Inn Capitol Park (2 blocks away)	\$153 per room
Best Western Sutter House (3 blocks away)	\$153 per room
Holiday Inn Express (4 blocks away)	\$153 per room

* These hotels are across the street from the Convention Center
Check-in time is 3:00 pm. Check out time is 12:00 pm.
Rates do not include the 15.27% occupancy tax, STMD Fee & Tourism fees.
All Sacramento hotels are non-smoking hotels.

- King (1 bed, 1-2 people)
- Double/Double (2 beds, 2-4 people)
- Requires ADA Room

Special Request: _____

GUARANTEED RESERVATIONS ONLY: Reservations will not be processed without a form of guarantee. Credit cards will only be a form of guarantee and will not be charged unless you fail to advise us or the hotel of your cancellation.

Guarantee with: Visa MasterCard American Express Discover Check for 1st Night Stay

Please make deposit checks out to Visit Sacramento. Deposit checks must be received by January 15, 2017.

Credit Card Number _____

Expiration Date _____

Signature _____

Name as it appears on card _____

If the Guest name is different than the cardholder name Credit Card Authorization Form Needed

CHANGES & CANCELLATIONS: The Visit Sacramento accepts changes and cancellations only up until the cut-off date of February 16, 2017. Reservations will be transferred to the hotels between February 17-21, 2017. After the deadline, please contact the hotel directly after February 22, 2017 for all changes, cancellations. **The assigned hotels must receive at least 72 hours prior to arrival to avoid a cancellation fee.**